

ANNUAL ACADEMIC CIRCULAR

DAV PUBLIC SCHOOL SECL KORBA (2022-23)

Dear Parents,

It is indeed a moment of elation and gratification that we are once again here to bid adieu to the forgoing session and welcome new academic session 2022-23. I extend my heartiest congratulations to you all on the brilliant performance of your wards and wish all the students a successful academic year ahead. I would like to assure you hereby that we will strive harder to lead our students to greater heights of success and achievements. I extend my earnest gratitude for your encouraging support, without which we would not have attained such acclaim.

SCHOOL TIMING (SUMMER)		
CLASS	ARRIVAL	DEPARTURE
STD UKG TO IV	7:40 am	12:00 noon
STD V to X & XII	7:40 am	01:25 pm

BOOKS: - Books for LKG to Std. VIII of DAV Publication shall be distributed from school. Books will be distributed on 31-Mar-2022 between 8:00 am to 12:00 noon. For classes IX to XII, NCERT books are prescribed. All books and copies should be covered with brown paper.

CCA ACTIVITY: - Encourage your wards to take part in CCA Activities/ social services/school clubs for holistic development.

SUMMER CAMP will be organized in May/June. Kindly encourage your child to attend hobby classes Games & sports, Music, art & craft.

KEEP UPDATING your phone number, email id and address in the beginning of the session to the class teacher.

Parent Teacher Meet (PTM) & VISITING HOUR:- We have PTM on last day of month (unless notified otherwise) for all classes. Children must accompany their parents in PTM. Meet the Principal/Teachers as per visiting hour given on the notice board.

INDISCIPLINE:- Reference CBSE circular, Feb, 2015, any act of indiscipline by the students would be viewed very seriously.

No entry during recess. Do follow it.

Home-work/Assignment – Parents must encourage students for completing their home work / class work.

CASHLESS TRANSACTION - All school dues / cost of DAV edition books must be paid online through Union Bank either by NEFT or challan received through school. (Cash payment is totally prohibited) on or before last date of payment to avoid late fine and penalty.

STUDENT'S DIARY – Please fill all the details of student's diary along with the photographs of your ward and your specimen signature and submit to class teacher within

one week of receipt of diary. Please use the student's diary as a means of communication with the school by checking the remarks, if any, made by the teachers.

UNIFORM - Please go through student's diary for necessary details about the uniform and ensure that your ward comes to school in neat and clean proper uniform, well polished shoes and should have trimmed hair. Boys and girls must have pants /skirts / shirts of proper length.

MOBILES, PEN DRIVE & BIKE – Students are strictly forbidden to bring cell phones or any electronic gadgets, whitener, CDs, pen drive, knife or any sharp tools, money, expensive jewellery, expensive pens, wrist watch to school. If caught, these objects will be confiscated and fine will be imposed. Students are strictly prohibited to ride two-wheeler / four-wheeler vehicle in the school campus without license. Driving underage is against the law.

ATTENDANCE – Children must attend school regularly and avoid unwanted leave. Parents are requested to see principal if they apply for more than 03 days leave. 75% attendance is must for appearing in term exam / Board exam or promotion to the next higher class.

LUNCH & WATER – Morning meal is very important from child's health point of view hence Parents are requested to send nutritious food and clean drinking water in good quality of water bottles. Please avoid junk food (Maggie, pasta, burger) and non-vegetarian food. Better prefer to add a bit of sprouts, fruits and salads with Paratha / puri and curry / idli / dosa / poha / sandwich etc.

TRANSPORT –

- Parents must ensure that the mode of transport arranged by themselves viz. private vans, auto rickshaws etc. are absolutely safe for children.
- Parents should check the antecedents of driver and conductor and police verification must be done at their end and should be submitted to school.
- In emergency the child can go home when required by the parents, only with the person who is authorized by them in writing. (In case, someone other than the assigned person comes to pick up the child, an authorized letter duly signed by the parents is to be produced.)
- Students are to report at school 10 minutes before the scheduled time.
- Parents are informed that the students must come in school uniform whenever they come to school for any purpose.
- Please send one table napkin/ handkerchief neatly ironed everyday.

Anamika Bharti
PRINCIPAL